



# St. Timothy's Episcopal Church



2023

Jan. 28, 2024

## Annual Report

2094 Grant Road | Mountain View, CA

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# Annual Meeting Minutes – January 28, 2024

In-person and via [livestream](#)

Number of Attendees: 54

Registration: Bob Ulrey

Notetakers: Ed Stedman

Vote by Acclamation

Agenda Item	Minutes
2022 Annual Meeting Call to Order <a href="#">Annual Report</a>	<p>11:24AM <u>Greeting</u> Steve Peters greeted everyone in the Sanctuary and on the livestream.</p> <p>11:25AM <u>Call to Order</u> Steve Peters called the 2023 Annual Meeting to order.</p>
Required Voting	<p>11:26AM <u>Approval of 2022 Annual Meeting Minutes</u> A motion to approve the 2022 Annual Meeting Minutes was put forward by Holly McCollough. Seconded by Sue Jordan. Motion passed unanimously.</p> <p>11:27AM <u>Vestry Election</u> Nominees for the incoming 2023 Vestry were presented. Nominees: Todd Hausman, Angela Landrigan, Nadia Orosz &amp; Chrissy Ulrey. A motion was put forward by Bill Shreve to accept the slate of 2023 Vestry Candidates. Seconded by Dave Wilde. Motion passed unanimously. All presented Nominees were approved.</p> <p>11:29AM <u>Delegate Election</u> Candidates for the 2023 Diocesan Delegation were presented. Nominees: Cindy Howard, Fern Jaspers-Fayer, Margaret Stedman &amp; Amy Witzke and the alternates Bill Shreve &amp; Marguerite Williams. A motion was put forward by Todd Hausman to accept the slate of 2023 Delegates to the Diocesan Convention. Seconded by Amy Witzke. Motion passed unanimously. All presented nominees were approved.</p>
Warden's Report	<p>11:30AM <u>Warden's Report</u> Steve Peters thanked the outgoing vestry members. Special thanks to Vance Wagner and Chrissy Ulrey for staying on. The congregation thanked Rev. Nick. Rev. Nick was presented with gifts from the parish.</p>

<p>Preschool Report</p>	<p>11:45AM  <u>Preschool Report</u>  Stacey Sullivan shared highlights from the 2021-22 preschool year. Highlights included the return of adult family members to the classroom for fun sharing, days in the park, painting and more. Work over the summer was done to improve the playground. The HVAC system is in the process of being upgraded. The Preschool facebook page was updated with the help of Shelly Hausman. 12 children enrolled in 2023. Stacey thanked the teachers and shared the improvements to the classroom. special thanks for the donations from preschool parents. Please consider adding reviews of the preschool to yelp and other sites to improve exposure. In 2023 parent volunteers were brought back to the classroom with great success. Stacey thanked Dave Wilde, Peter Sammel and Angela Landrigan. Special thanks to Rev. Nick for all his support of the preschool.</p>
<p>Financial Report  2022 Budget</p>	<p>11:55AM  <u>2022 in Review</u>  Vance Wagner shared that we ended the year in good shape. 2022 ended with a surplus. The 2 PPP Loans helped us through the uncertainty of 2022. Preschool revenue dropped but expenses were also down.</p> <p><u>2023 Budget</u>  The budget for 2023 looks healthy. A slight deficit but on the whole a balanced budget. Reserves are healthy. Vance thanked Rev. Nick for his help with the finance team throughout the year. The 2023 pledge campaign was excellent. Pledge units are up from 2022 and the overall amount pledged has increased. Vance encouraged anyone that has not pledged to consider doing so. Other potential revenue sources are the preschool and rental of space on campus.</p>
<p>Question &amp; Answers</p>	<p>12:04PM  <u>Questions &amp; Answers</u>  Q: What are the pledge numbers based on?  The numbers are based on what is pledged for 2023.  Q: How much debt is left on the rectory?  A: \$217,000 left on rectory mortgage.  Q: What is the goal for preschool enrollment?  A: The target audience is changing and this is something, with the help of Annett Trail, we are working to address. There is a shift in need from shorter to longer hours for families with two working parents.  Q: What is the current maximum capacity?  A: 22  Q: Will we continue to use Realm?  A: It helped to utilize it during the transition, but we will always look at other software options.  Q: How is the Realm data protected?  A: It is secured and the security protocols can be shared via email.</p>

One More Thing	<p>12:10pm</p> <p>Steve Peters thanked Peter Sammel for his dedication and support throughout the year.</p> <p>Steve Peters shared that we have called a priest-in-charge. Steve introduced Rev. Nikky Wood and shared her welcome message.</p>
Adjournment of Meeting	<p>12:14PM</p> <p><u>Adjournment</u></p> <p>A motion to adjourn the 2023 Annual Meeting was presented by Steve Peters. Seconded by Nan Zender. Motion passed unanimously.</p> <p>Annual Meeting concluded.</p>

Motions & Voting

1. A motion to approve the 2022 Annual Meeting Minutes was put forward by Holly McCollough. Seconded by Sue Jordan. Motion passed unanimously.
  
2. Nominees for the incoming 2023 Vestry were presented. Nominees: Todd Hausman, Angela Landrigan, Nadia Orosz & Chrissy Ulrey. A motion was put forward by Bill Shreve to accept the slate of 2023 Vestry Candidates. Seconded by Dave Wilde. Motion passed unanimously. All presented Nominees were approved.
  
3. Candidates for the 2023 Diocesan Delegation were presented. Nominees: Cindy Howard, Fern Jaspers-Fayer, Margaret Stedman & Amy Witzke and the alternates Bill Shreve & Marguerite Williams. A motion was put forward by Todd Hausman to accept the slate of 2023 Delegates to the Diocesan Convention. Seconded by Amy Witzke. Motion passed unanimously. All presented nominees were approved.
  
4. A motion to adjourn the 2023 Annual Meeting was presented by Steve Peters. Seconded by Nan Zender. Motion passed unanimously.



# Priest's Report

Dear People of God at St. Timothy's,

What a joy it is to have joined this community as your Priest-in-Charge! From my arrival in March 2023 (just before Holy Week!), I have been swept up in the energy, purpose, and hope of what God is doing here at St. Tim's parish. Our worship and parish life are vibrant, coming out of years of a global pandemic that kept us physically apart from one another and out of a great deal of transition that called forth tremendous faith, patience, and discernment from the people of this congregation.

From the start, it has been clear to me that liturgy is a source of vitality and a place of connection for St. Tim's. The incredible Liturgy and Worship Team has spent a lot of time this year thinking through various choices, considering how to be as inclusive as possible; how to hold space that will allow for different encounters with the Divine; and how to welcome people in all different places on their faith and life journey to fully participate in common prayer life. Whether in the courtyard (spring and summer) or in the nave (fall and winter), our 9a service continues to incorporate young people in liturgical roles and gather them around the altar. The nave arrangement of chairs "in the round" was slightly modified to bring the rug forward (so children sitting on it can see and be involved in the liturgy) and to shift the placement of the prayer tables (both so people can write prayers or light candles at that table during the service, and so the circle of chairs continues in front of the organ console). We've celebrated many parish feasts, including Easter, Pentecost, All Souls, and an Ascension Day hike at Rancho San Antonio! Along the way, I have had the privilege to bless: socks, underwear, shoes, pajamas, and money for Santa Maria Urban Ministry; bicycles, scooters, and walkers; backpacks and messenger bags; our heat pumps; animals, including dogs, a turtle, a fish, and an unknown number of worms in a jar; people celebrating birthdays and anniversaries; a first pair of *en pointe* shoes; and 31.6 pounds of candy!

That candy tithe was part of our in-gathering, along with the faithful pledges of so many members of this community. Our stewardship campaign, "With Gladness and Singleness of Heart," focused on making intentional choices around our giving (of both money and time). Thanks to your dedication, St. Timothy's is in a very strong financial position. Many thanks to our Treasurer, Vance Wagner, who spent countless hours helping us think through our budget; and our Junior Warden, Todd Hausman, who served as Stewardship Chair this year, inspiring us to be thoughtful about our commitments to God and this church.

In addition to donating requested items for area nonprofits, this community has put our faith into action in the wider community. Compassion Week was an incredible success. We celebrated a Single Service and sent the congregation to "go in peace to love and serve the Lord" right outside our doors, where tables were set with the many projects Joanna Shreve and Melissa Malley had coordinated. Many people from beyond our parish participated, and it was wonderful to see the intergenerational connections being made.

We have found that our campus, particularly our beautiful memorial garden that the Lay Weeders work tirelessly to care for, is a site that many in the area are drawn to for its calm and peacefulness. At times, it has been challenging to balance the various users' desires and needs for this space. Our values (being warm and welcoming; offering a safe space for those who need one; protecting the vulnerable, particularly our preschoolers) have occasionally felt at odds. In conversation with Peter Sammel (who is often on campus, and has been a 'first responder' of sorts), the wardens drafted a set of working guidelines for shared use of our sacred space. These rules have helped us as we seek to serve Christ and respect the dignity of every human being, while holding reasonable boundaries for community safety and protection. Beyond these informal connections (often with our unhoused neighbors), the Vestry is currently in active talks with Move Mountain View about the possibility of being a site for their Safe Parking (Lots of Love) program again (expect to hear more on that in the near future!).

A fair amount of my time this first year has been spent visioning, planning, and working on supporting our wonderful Preschool. Through its emergent, play-based curriculum, the St. Timothy's Preschool extends this parish's ministry and work in the world, by providing a place to build loving, inclusive, welcoming community and by supporting parents looking for that type of environment in which to raise children in Silicon Valley. Parents (both current and alumni) speak very highly of our program. Since COVID, however, our enrollment numbers have been low. We have been working on identifying and rectifying potential reasons for this. Our school did not come up on a Google Maps search, for example; our Director, Stacey Sullivan, has worked to claim all instances of our business social media presence. We've also heard from a number of working parents that they would like longer hours of care, so the vestry formulated a plan to offer extended hours. Unfortunately, after a lot of effort, we were unable to implement those hours this school year, but we hope to do so for the 2024-2025 academic year.

Early in the year, the vestry identified that paying a just, living wage to all of our employees is a value and a priority that we want to live into, even when it is a stretch. Accordingly, vestry members approved a significant pay increase for our Preschool Director, and raises for each of our teachers, honoring the dignity of these essential care workers. Additionally, we hope this will help our school to attract and retain quality teachers. Over the coming year, we will likely be hiring more staff, as we hope to grow student enrollment. You can help by sharing about the Preschool with your friends, neighbors, or online groups!

There is so much more happening in this parish than I could touch on here, and so many people pouring their hearts, energy, and time into making this parish such a vibrant place of joy and love. I commend the reports to you: each offers just a glimpse into all the work that is required to help our community participate in God's mission and ministry in the world. It's Spirit-filled, life-giving work to be sure, but a lot of work nonetheless. Each member of each team has my deepest gratitude for their presence here. A heartfelt thanks to every one of you who has shown up in whatever way, big or small, to make our common life possible.

Special, innumerable thanks to Steve Peters, the Senior Warden who carried St. Tim's through supply clergy, an interim, HR questions, diocesan processes, and so much more to on-board me this year and to serve as wise, thoughtful council. And to Chrissy Ulrey, who stepped up as Co-Senior Warden; Todd Hausman, Junior Warden; and the whole vestry, who have engaged every question or issue with real consideration, asking both practical and theological questions. You all have worked tirelessly to guide this community faithfully, and I'm deeply grateful to have started with such an engaged leadership team (you set a high bar!).

Thank you for welcoming my family – Adam, Ethan, and Malcolm – into this community so well. You all have opened your hearts (and the Godly Play and Double Digits rooms, the choir, and the Wednesday Night Dinners) to them with such grace and good humor.

Thank you for calling me to be the Priest-in-Charge of St. Timothy's, Mountain View. I love this community, and I love getting to do this work here. I am humbled and thrilled to be in ministry with all of you, and I'm so excited to find out what God is calling us to do together in the years ahead!

Faithfully,  
Nikky+



# Warden's Report

Your vestry entered 2023 at top speed, discerning and working hard. We began the year in full transition mode: As we carefully moved through the process to call our next Priest-In-Charge - January was full of search-related events with candidates - we also did our best to keep church operations humming along as well; our office manager and nursery leader were both out on maternity leave, and we prepared for the departure of our interim priest, Rev. Nick, and to welcome a new Priest-in-Charge.

2023 had the vestry focused on three overlapping phases:

- Solidifying our foundations
- Welcoming our new Priest-In-Charge, Rev. Nikky and her family
- Beginning to return our focus to future and outward-facing ministries

## Solidifying our Foundations:

### Staffing, administrative, procedural, and facilities

- Completed search process and called a new Priest-In-Charge
- Hired a nursery assistant to work alongside our nursery leader
- Began intentionally exploring and implementing how we could live out our values and ministries within our own administrative practices. We have begun or are working towards:
  - Providing fair, competitive, and just wages to the best of our ability to all church and preschool staff
  - Expanding the preschool's enrollment and hours to provide more children in our local area a loving place to be nourished and cared for; particularly to families who need full-time work
  - Creating a scholarship fund for the preschool to increase accessibility
  - Maintaining a safe and nourishing campus for all: Campus signage created with clear and loving guidelines. See [Beatitudes of St Tim's](#)
  - Making serving in church lay leadership more accessible by reimbursing for childcare costs incurred during vestry meetings and events
  - Continuing facility upgrades while being a good steward of our environment.  
Authorized expenditures for:
    - Electric heat pumps at church and rectory to both improve comfort and switch to cleaner energy source
    - Electric stove and water heater at Rectory

## Welcoming a new Priest-In-Charge

On March 20th we welcomed Rev. Nikky and her family to St. Timothy's! As we've supported her beginning in her leadership role as Priest-in-Charge, we also began our work together, collaborating, supporting, and shaping one another. We look forward to continuing to grow and evolve together.

## Beginning to return our focus to the future and outward-facing ministries

As we've finally begun a more stable phase with a new PIC, we are eager to reinvigorate, restart, or begin new outward facing ministries. Some examples include:

- We are actively pursuing re-starting our Safe Parking program sponsored by Move Mountain View, where we could provide safe overnight parking for a few individuals who reside in their vehicles, in spaces and at times that our campus is not in active use by our community. Stay tuned for more details!
- More attention and oversight toward our Little Free Pantry
- Continue to sponsor Compassion Week and grow our participation
- Preschool Scholarship Fund

Sincerely,

The Wardens

Steve Peters (Co-Senior Warden), Chrissy Ulrey (Co-Senior Warden), Todd Hausman (Junior Warden)

## Your 2023 St. Timothy's vestry:

Steve Peters   Chrissy Ulrey   Todd Hausman

Fern Jaspers-Fayer   Heather Myers   Will Watkins

Annett Trail   Angela Landrigan   Nadia Orosz

## Music and Technical Arts Ministry

The music and tech teams had a wonderful year in 2023. We welcomed Rev. Nikky and her family, enjoying the liturgical and musical input they have brought to our creative worship. We greeted Nikky just before Holy Week, but with the grace of God and the joyful creative energy of our teams, we were able to have a wonderful week of services, from Psalm Sunday through to a joyful Easter Sunday.

The musical highlights of this year included the advent of our new "All-Ages Choir." This ensemble came together providentially, welcoming singers of all age groups. The response from the congregation was particularly positive, and we plan to continue to offer this music experience in all combined services. As has always been a primary mission of the music ministry, St. Tim's continues to offer music for worship that is inclusive and diverse - embracing all genres from traditional hymns to contemplative chants and contemporary rhythmic songs.

We continued our practice of moving the 9AM service out to the courtyard for the warmer months of the year. Our beautiful courtyard provides the joy of singing and worshipping in the fresh air. Other high points of the year included a vibrant celebration of the Feast of St. Francis, with the full tech and music teams moving out to the courtyard in order to celebrate Creationtide with all of our hearts, voices, and amplification!

Our tech team continues to provide high quality audio and video streaming at a level that is unusual for a parish our size. Our online gathering welcomes worshippers from as far away as the UK!

We give thanks for the faithful and abundant gifts given to God and to this Church by all musicians, techs and, creative artists of the worship teams. We anticipate the good things God has in store for this wonderful community in the coming year.

In Christ Jesus,

Peter Sammel, Music and Technical Director

# Altar and Flower Guilds

Altar Guild: Melissa Malley, Holly McCullough, Kathy Mikulis, Teresa Peters, Grace Schmidt, Marguerite Williams, Nan Zender, Cindy Jarvis

Flower Guild: Taylor Bos + Jay Lin, Nyna Dolby, Tracy Gordon, Cindy Jarvis

Bread-Baking Guild: Julie Fulmer McKeller, Leona Pearce

Vestment Design and Creation: Sandy Watkins

Altar Guild Support: Allan Grimes, Peter Sammel, Bill Shreve, Joanna Shreve, Dave Wilde

“Change is constant,” is a very true saying, and our team is no exception! We evolved during 2023 in both membership and scope, happily adding a few new functions to our remit – the Bread-Baking Guild, and Vestment Design and Creation! Our teams continue to thrive, providing excellent care and dutiful service weekly to make our worship experience at St. Tim’s both holy and welcoming to all who attend, whether in person or by video.

I am so deeply thankful and proud of the way our team supports both regular worship needs and handles new requests or emergent circumstances as they arise without hesitation, and with deep care, respect for, and support of the practices and standards of our faith. We strive to create a sacred space for worship wherever we gather, whether in the Nave, in our beautiful Courtyard space, at Women’s retreat, or on an Ascension hike! I am so grateful to this team for all the hours they spend, and the amazing talents they contribute to this ministry – you are all beloved and treasured.

The following are a few of our 2023 highlights:

## Supporting Our Clergy

- We are so grateful for the rotation of Supply Priests (Father John, Father Michael, Canon Martha) who helped us by covering services on select Sundays in February and March – we enjoyed supporting and sharing with them the worship practices of St. Tim’s.
- We celebrated the arrival of Mother Nikky on 3/26/2022 and have enjoyed all her excellent contributions to the evolution of our weekly worship services!

## New Altar Guild Additions

- The Communion Bread-Baking ministry moved under the Altar Guild, and a new team of bakers (Julie and Leona) were recruited to produce gluten free loaves for use at all services.
  - Our deepest thanks to Holly McCullough, Teresa Peters, and Margaret Stedman who were our previous bakers / family baking session participants!
  - The new team worked with several different flours and recipes over the summer and early fall, until we settled on a combination that has been a “winner” since mid-November!
- This year Sandy Watkins crafted both a new green chasuble and stole, and an Advent-purple chasuble and stole, that would better fit Mother Nikky. For Advent, Sandy also produced paraments for the altar and lectern that match the new purple chasuble and stole, and led creation of additional “Starry Night” circles for the Narthex banner.

- As of late-October we have a set of three posters (handwritten for now) on the wall in the Sacristy listing our Altar Guild Setup / Cleanup / Reset tasks across 9am, 10:30 and combined services for easy reference.
- A former parishioner has left a bequest to St. Tim's, enabling us to get an additional white chasuble and stole, and to acquire an official Paschal candle in time for Easter.

#### Special Services / Events in 2023

- On January 29th we celebrated the Feast of St. Timothy, our namesake!
- The Altar Guild supported the Diocese-sponsored Lay Eucharistic Minister training May 20th at St. Jude's in Cupertino (supplied a chalice and multiple purificators for the St. Tim's attendees).
- On Trinity Sunday, June 4<sup>th</sup>, the 9am service "migrated" to the Courtyard, and on October 8th this service returned to the Nave.
- On June 11th, Bishop Lucinda was with us and presided at both the 9am and 10:30am services
- For the celebration of St. Francis, the blessing of our pets, and the completion of the Season of Creation on October 1st we had a combined, outdoor service in the Courtyard
- Sunday, November 12th, Mother Nikky said a special blessing for the members of our ministry at both the 9am and 10:30am services

#### Summary

By the start of 2023 we had re-developed our rhythm and reflexes to support two services in the Nave, a 9am Courtyard service during the summer, having kids helping again at the altar at the 9am service, all while still being able to handle concerns for preventing the spread of COVID-19 (e.g., masks as needed per Diocese / County / CDC recommendations, wafers in cups for those concerned with contact precautions). We said goodbye to our Interim Priest Father Nick, had some excellent Supply Priests, and then welcomed in late-March our wonderful Priest-in-Charge, Mother Nikky, who very quickly became an integral part of our community here at St. Tim's!

It has been a year of happy progress on many levels, and I am so, so grateful for all the support, dedication, talents, and generosity of all the members of the Altar Guild, Flower Guild, Bread-Baking team, our Vestment Designer, our Altar Guild Support team, our clergy, our Vestry, and the staff of St. Tim's – this is an amazing, and beloved group of devoted service leaders!

# Mission

## Little Free Pantry

[Link to St. Tim's Little Free Pantry](#)

Our Little Free Pantry, designed and built by a teen parishioner as part of his Eagle Scout project in early 2021, sits near the northern Grant Rd. entrance to the church, next to the circular driveway. The motto is, "Take what you need, give what you can," which is the motto of all pantries associated with the LFP movement. Little Free Pantries are for anyone in the community in need of everyday food and hygiene needs, and stocked by the community.

St. Tim's is the physical host of the pantry, but in true LFP spirit, it is stocked by community members in addition to parishioners. Items donated range from canned and boxed foods - sometimes from a variety of ethnicities - to personal hygiene items. Stocking can be sporadic, but items are always quickly taken, showing that there is indeed a large need in our community.

The LFP does require oversight to work effectively. Occasionally items that are expired or perishable are donated, or packages that are too big are left outside the pantry to be unpacked. Please check in on the pantry and do what you can to ensure it's serving our neighbors most effectively. For example, campers from our Vacation Bible Camp monitored and oversaw the LFP this summer during camp week, ensuring items were safely stored and added a few supplies over the week.

Chrissy Ulrey



## Compassion Week

Organizers from St. Tim's: Joanna Shreve & Melissa Malley

This year, Compassion Week 2023 at St. Tim's was a huge success! On Sunday, October 8, the congregation held a Single Service at 10am, followed immediately by the Compassion Week gathering. The event was open to all parishioners and the greater Silicon Valley community and included the following service opportunities:

- 1) packaging hundreds of hygiene kits for Sacred Heart Community Service Agency in San Jose.
- 2) making fleece blankets for several agencies, including Bay Area Cancer Connection, Pathways Hospice, YWCA, Operation Gratitude, Grateful Garments, and Hope's Corner
- 3) decorating paper grocery bags for Hope's Corner for meal delivery
- 4) Decorating and writing cards expressing support for veterans at the Palo Alto VA Hospital

There was something for almost every age and skill level! St. Tim's hosted approximately 40 volunteers, with at least 20 volunteers from our congregation! Next year, we are looking forward to new, impactful, hands-on, service projects that help our community!

# Hospitality

## Coffee Hour Ministry

Our Coffee Hour Ministry has continued to be successful and well attended by people from both services. This ministry helps strengthen our community ties, which is such an important part of responding to God's call to each of us. Our Coffee Hour is a good "team" ministry – providing opportunities for friends and families to work together. New volunteers are always welcome – and we promise to provide some friendly training so that no one feels any stress about being part of this very important ministry. (Please contact Joanna Shreve at [jrshreve@aol.com](mailto:jrshreve@aol.com) if you would like to join this ministry)

This ministry involves teams to do "Set Up" and "Clean Up." The Set Up takes about 30 minutes for a team of two. This includes picking up our standing order for bagels at House of Bagels in the Miramonte shopping center a half-mile away from St. Tim's, preparing the hot pots with coffee and hot water, and preparing two trays for the Godly Play and pre-school classrooms. There are currently four teams from the 10:30 service who are teamed up to do the set up part of this ministry, (putting away supplies, rinsing pots, etc.) with most teams serving once a month. There are currently six teams from the 9 am service who do the Clean Up, which takes about 20 minutes. The teams serve once every 6 weeks.

We are very grateful for the people who are currently serving our faith community in this important ministry:

SET UP: Dave and Esther Ellis, Sue Ellen Johnson, Kandace Klemba, Joan Lewis, Joanna and Bill Shreve, and Annett Trail.

CLEAN UP: Diana Colby, Angela Landrigan, The McCullough Family, Leona Pearce, the Stedman Family, and Chrissy Ulrey.

Carol Scott and Anders Ruita served most of 2023, until the arrival of their son!! Marie Wilson served most of 2023, but moved away in early December of 2023.

Joanna Shreve

# Special Events 2023

## Annual Parish Meeting

We held the Annual Meeting in February to align with the end of the Rector search process and to celebrate and say good-bye to Rev. Nick, our interim Rector. In the spirit of the season, Teresa Peters organized a Mardi Gras celebration, complete with home-made Jambalaya and Beignets. Thanks to our teens, Edwards Hall was decked out in beads and loads of party decorations.

## Welcome Soup Supper

This year we welcomed Rev. Nikky and her family with open arms and a comforting bowl of soup at our Lenten event in March. And throughout the year, our events offered many opportunities for St. Timothy's parishioners to get to know the whole family. The youth enjoyed the community building as much as the adults.

## Easter Feast & Egg Hunt

Thanks to the support of Peter and the Liturgical team, after only having been here one month, Rev. Nikky gracefully and lovingly shepherded her new flock through Palm Sunday and Easter week services. The children especially enjoyed the feast and egg hunt following the Easter Sunday service.

## Pentecost

At the end of May, we celebrated Pentecost and the start of summer with our annual BBQ. With an abundance of delicious food and good company, we gathered in the sunshine, under our favorite oak tree. This year the bouncy house was back in full swing and kept the kids entertained for hours.

## End of Summer BBQ

We marked the end of summer in September with the Blessing of the Bicycles and Wheels and a Mediterranean themed cookout. Parishioners had a chance to reconnect and share stories about their summer time adventures.

## Shower for Carol and Anders

Anne Wilde, Fern Jaspers-Fayer, and Holly McCollough hosted a lovely baby shower for Carol and Anders. Parishioners were invited to pray for the soon-to-be parents while stitching a finger labyrinth, so that they could bring it (and our love!) with them to the birth. And fittingly, Baby William arrived in November just in time for Thanksgiving. Many thanks to all who sign up to deliver meals for the first few weeks. And a special shout out to Cindy and Alan for making sure Thanksgiving dinner came with all the fixin's.

## Stewardship Celebration and Crockpot Chili Cookoff

"With gladness and singleness of Heart," Todd Hausman and his family hosted a Chili Cookoff to celebrate the end of another successful stewardship campaign. The competition was tough, with over nine contestants. Will Watkins, Dave Wilde and Bill Slakey won, with Teresa Peters a close second!

## St. Nicholas Festival

St. Nicholas made his special visit to St. Timothy's in early December, generously filling the many shoes in the Nave with golden coins. Thanks to Melissa Malley and her team, there were hotdogs and hot chocolate, festive carols, vendors selling handmade gifts, and wreath making again. Double Digits also had a bake sale with yummy treats. The kids especially loved making hats and scarves with Sandy Watkins. And thanks to Dave Ellis, we all had fun this year roasting Marshmallows and making S'mores.

## Ornament Exchange

The annual Women's Group Ornament Exchange was another highlight during Advent. Thanks to Amy Witzke, we had another lovely event, with festive treats and lots of laughs.

Annett Trail

## Wednesday Night Dinner

From a chance seating choice at the St. Tim's Annual Meeting celebration last January (2023), arose an inspired discussion about how St. Tim's used to (pre-pandemic) hold a Wednesday Night Dinner series, where members of the parish could break bread together, get to know each other more deeply, and share in the blessing of God's love. That conversation led to the reignition of a "new" Wednesday Night Dinner series, first in the form of a pilot program held monthly from June through August, to see if there was an "appetite" in the parish (pun intended) for once again gathering on a regular basis, to share a meal prepared with love by our own hands, and which ultimately resulted in support from our parish members and leadership to have a continuing Wednesday Night Dinner series, planned as a six-month block of dates (see below for the current slate of recent and coming dinners).

The planning process to relaunch our Wednesday Night Dinner series involved thoughtful and supportive questions from the St. Tim's clergy, staff, Vestry, the volunteer chefs, and the attendees, focused on taking care of concerns for family needs, for health (eating outdoors as much as we can to prevent threat from COVID-19), for nutrition / dietary restrictions, for the capacity of parish members to weave this event into their already busy schedules, and other parish events. The structure was also built to take care of the hosts for the monthly WND dinners, in that we enlist helpers to perform setup / cleanup / breakdown, to source supplies, to create / manage kid's activities, to decorate the space, to promote connections among attendees, and to bring additional "pot luck" dishes – it's true, many hands make light work! We also intend to keep soliciting feedback to improve the WND series, through surveys at the dinners, and via the Wednesday Weekly email. Bon appétit to everyone who attends!

Month	Date	Timing Concern / Backup Date
October 2023	October 11 <sup>th</sup>	October 18 <sup>th</sup> as a backup
November 2023	November 8 <sup>th</sup>	November 15 <sup>th</sup> is a Vestry mtg; 23 <sup>rd</sup> is Thanksgiving
December 2023	< HOLD in December >	St. Nicholas Festival, Advent, and Holiday conflicts
January 2024	January 10 <sup>th</sup>	
February 2024	February 13 <sup>th</sup>	Shrove Tuesday – Menu to be determined
March 2024	March 13 <sup>th</sup>	
April 2024	April 10 <sup>th</sup>	
May 2024	May 8 <sup>th</sup>	Pentecost on May 19 <sup>th</sup>

Carol Scott & Cindy Jarvis

# Liturgy and Worship Team

Will Watkins, Cindy Jarvis, Peter Sammel, Steve Peters, Holly McCullough, Rev. Nikky Wood

The Liturgy and Worship Team continued to be very active throughout 2023, meeting as necessary (often twice a month) to provide for the dynamic patterns of worship at St Timothy's throughout the liturgical year. It was a delight to welcome Nikky in March as our Priest-in-Charge!

We continued to make very active use of the courtyard as well as the Nave for worship. The 9am service is thriving in this open air, garden setting, and the courtyard has become its home for as much of the year as weather allows. We have taken every opportunity for a combined single service to mark major occasions (several of them held in the courtyard too), often accompanied by special blessings: pets, bikes, backpacks, clothing donations, candy tithes... we are a community that likes to bless!

With a view to ensuring that all feel welcome, we have incorporated inclusive language in our worship and shifted the kid's space to a more central location in the Nave. We now use home-baked gluten-free bread consistently at the Eucharist (thanks to all who contributed!). We continue to adopt season-specific prayers of the people and Eucharistic prayers, and our collective desire for Creation care was reflected in Creationtide in September. We continue to offer alternative access to enable as many as possible to participate in worship by streaming on-line each week.

So many members of our community contribute to our worship in so very many ways, and we are deeply grateful for your joyful and faithful participation!



## Personnel Report

Just as Rev. Nikky was coming on board, Kathryn Montano finished her time as interim bookkeeper, and Kathy Song returned from parental leave. We were able to work out a partially-remote schedule which, along with an understanding that her baby was welcome in the office, allowed Kathy to continue in her position as Administrator and Bookkeeper for the parish, for which the staff are very grateful. Chrissy Ulrey interviewed and recommended the hire of Cloey Klinefelter as our Nursery Assistant to fill a vacancy. Our nursery is now staffed by two trained adults each Sunday. Heather Myers and Bill McCullough helped amend our Manual of Personnel Policies, Procedures, and Practices, which had a few instances of conflicting, ambiguous, or outdated information. Our policies are now clearer, and our staff needs are filled and stable. There is no standing Personnel Committee at this time.

Rev. Nikky Wood

# Facilities Annual Report 2023

We completed many facilities improvement and maintenance projects this year, some of which contributed to our continued move away from the use of fossil fuel by replacing natural gas equipment with electric equipment. Maintaining our buildings and grounds is only possible through the hard work of many people. We're grateful for all who have participated in this work in 2023, with special thanks to Allan Grimes, Bill Rankin, Bill Shreve, Stacey Sullivan, Wyn Schuh, Sue-Ellen Johnson, and Michael Schuh.

Highlights for 2023 include:

- Lay Weeders continued their enhancement and care for the Memorial Garden, rose garden, and many other areas with weeding, trimming, new plantings, and sprinkler system adjustment.
- In addition to the ongoing weekly gardening work of our Lay Weeders, we held several formal parish work days and a number of informal work days.
- Started preparing the area between the oak tree and the main office for a new lawn by improving the sprinkler coverage and lowering the level of the mound (this will allow tables/chairs to be used there for large events under the oak tree).
- Taking advantage of Valley Water's rebate program, we installed "smart" sprinkler controls for the church (can be controlled via phone app and allows water use to more easily be adjusted based on weather conditions, reducing overall water use).
- Performed tree care at church (thinning and removing deadwood), and removed one dying tree as well as two trees knocked down by a windstorm.
- Began an evaluation of options regarding the installation of solar panels and energy storage for the church campus and the Rectory (evaluation is still in progress).
- Conducted sampling for asbestos and lead in building materials at the church and Rectory; asbestos and lead were detected in some building materials at the church and Rectory and steps are being taken to reduce the risk of exposure.
- Repaired Sanctuary roof leak and three areas of the breezeway roof that were leaking.
- Repaired underground leak on the incoming domestic water line in the back parking lot.
- Replaced deteriorating wood exterior door to Green Room with new fiberglass door.
- Replaced existing sinks with leaking faucets in restroom next to the Green Room and in Vestry restroom with new sinks.
- Preschool improvements:
  - Replaced gas wall heaters in Classrooms 6-10 with electric heat pump HVAC system that provides the Preschool with both heating and AC;
  - Installed panic bar emergency exit hardware on Preschool playground and garden gates and purchased new flame-retardant sun shades for the playground;
  - Attached planks to interior of fence around the Preschool playground and garden to improve privacy/security;
  - Cleaned/painted small playhouse in Preschool garden;
  - Placed additional walk-on bark around planting beds in Preschool garden.
  - Conducted testing of drinking water sources for lead; steps are being taken to reduce the low levels of lead that were detected in a few locations.
- Preparations for the arrival of Rev. Nikky Wood and her family:
  - At church: repainted the priest's office;

- At the Rectory: disposed of unneeded furniture; cleaned carpets, etc.; touched-up paint.
- Rectory improvements:
  - Replaced gas range that failed with new electric range (took advantage of Silicon Valley Clean Energy rebate).
  - Replaced the dishwasher and microwave oven that also failed.
  - Replaced two windows in 2<sup>nd</sup> floor bedroom that were not fully functional.
  - Tree trimming and removal of a pine tree in the backyard which had become too large for the space.

Update on Preschool Conditional Use Permit (CUP) Application:

Progress on our efforts with the City of MV to obtain a Conditional Use Permit in support of a planned expansion of the Preschool into Classrooms 6 and 7 continued:

- Completed installation of a backflow preventer on the incoming domestic water line.
- Installed a street address number sign outside Classroom 1.

Dave Wilde

# Pastoral Care

## Stephen Ministry

There are 4 active Stephen Ministers at St. Timothy's, with one more on temporary leave. We did not meet often this year. There were only two Care Receivers who were served, and Supervision was arranged one on one for the Stephen Minister assigned to work with them. Stephen Ministers support the parish Prayer List, and pray for each other as well. A special candle for Stephen Ministry has been added to the Prayer Table in the Sanctuary and is lit each Sunday.

This year we resumed alternating as Healing Ministers during communion. We offer a healing prayer and anointing at the side rail for those who seek help. Stephen Ministers supported the Longest Night Service on December 21st, serving as lectors. Anne Wilde led the service, joined by members of Christ Church, Los Altos. She offered the Homily, and we prayed with individuals after the service, offering a Healing Prayer. All Stephen Ministers report using their training when listening to people suffering from crisis, health problems, and anxiety from politics and COVID. While there were few formal Stephen Minister relationships this year, there was lots of informal Stephen Minister care happening in the parish and beyond.

Gwen Bindon & Bill Shreve

# Christian Formation

## EfM

Education for Ministry (EfM) invites participants into small, mentored groups that provide the framework for understanding life and shaping actions as Christian faith is deepened. EfM seminar groups work through a four-year curriculum that develops a theologically informed, reflective, and articulate laity. At St. Timothy's, Education for Ministry meets weekly on Thursday evenings during the fall, winter, and spring. We begin with prayer, followed by sharing briefly our responses to the week's readings. We continued to meet by Zoom this year which has allowed participants who have moved out of state to continue their participation. For the 2023-24 year, our class consists of 7 participants. One first-year student and a co-mentor are reading through the Hebrew Scriptures. One second-year student is reading the New Testament. A co-mentor is revisiting two thousand years of Christian history. The remaining three participants are finishing the four-year course of study with readings on contemporary theology. Our primary focus in each weekly meeting is to share time in theological reflection, a structured approach that integrates our Christian tradition and personal experience into a robust understanding of personal ministry. As three students look forward to graduating, we welcome new students to begin in the 2024-25 academic year. To learn more about EFM, read the [Frequently Asked Questions \(bit.ly/StTimsEfMfaqs\)](https://bit.ly/StTimsEfMfaqs), visit the [University of the South website \(theology.sewanee.edu/education-for-ministry/\)](https://theology.sewanee.edu/education-for-ministry/), or speak with any of the participants.

Cindy Howard

## Ministry With Children

This summer we partnered with St. Judes of Cupertino to host Vacation Bible Camp. Youth and adults were so happy to have this program return after a covid hiatus. Additional efforts were made this year to welcome young people into the nave for worship. Children engaged their hands with new coloring sheets, and finger labyrinths while listening and participating in worship.

In addition to worship, our primary formation offering children ages 5 to 10 has been Godly Play. Children are invited to wonder and respond together as they learn the language of faith. Our program is growing and there have been 14 youth participants this year. Thank you to Rachel Leeman-Monk, Kandace Cherry, Bill McCullough, Larry Mendoza, Wyn Schuh and Ed Stedman, Holly McCullough and Adam Wood for the gifts of time and energy you give to our children through this program.

Holly McCullough

# Adult Formation

## Prayer Journey

Prayer Journey is a newly formed group that is exploring prayer styles, both contemplative and active. We meet on the third Monday of each month in the nave and rotate leadership. So far we have practiced centering prayer, walking the labyrinth, and Visio Divina. All are encouraged and welcome to join us!

## Prayer Project

Prayer Project is a partnership between St. Timothy's and the Correctional Center for Women at Elmwood. Each week we trade prayer requests so the women in jail are praying for us while we pray for them. Praying for each other deepens our sense of connection to our incarcerated sisters. The long table in the narthex is where you can find and write your prayer requests on a yellow card and pick up a green card with the requests of an inmate.

## Bible Book Club

After concluding a read the Bible in a year plan in 2022, we studied in more depth the Gospel of Matthew (year A) in Lent of 2023. We met via zoom for a five week study of the teaching discourses of Jesus. In 2024 we are going back to reading the Bible in a year using the Bibleproject.com plan.

Anne Wilde



# Finance

Finance Team Members: Rev. Nikky Wood, Vance Wagner, Kathy Song, Rob McCartney, Steve Peters, Marguerite Williams

The Finance Team discerns opportunities and avenues to be the best stewards of the finances of St. Timothy's. Over the course of 2023, our work included:

- Comparing real revenue / expenses vs. budget throughout the year and informing the Vestry on a monthly basis via monthly written and oral reports
- Reviewing facilities improvement budget requests for the Church and the Rectory, and making recommendations to the Vestry on what to spend when and from what accounts
- Supporting financial aspects of preschool scenario planning
- Tracking pledges and supporting the annual pledge campaign
- Working on special projects such as improving the church's internal financial controls, implementing the new preschool scholarship program, and reviewing / managing special accounts
- Advising the Vestry on financial issues related to the Priest-in-Charge transition
- Liasing with the diocese on finance-related matters
- Preparing the budget for 2024



St. Timothy's Episcopal Church

## Financial Report

Annual Meeting

1/27/24



## 2023—Year in Review

- 2023 pledge revenue exceeded budget (thank you!), but preschool revenue fell short due to a delay in planned expansion.
- Staff costs exceeded budget as we increased salaries to reflect rising costs of living, and because health care costs rose.
- Facilities costs also exceeded budget due to some unexpected events (fallen tree, broken underground water line).
- We ended the year with a slightly larger-than-projected deficit (-5%), but that's reasonable considering how much uncertainty we faced at the beginning of the year, and given that we had three consecutive surpluses in 2020-2022.

Revenue	2023 budget	2023 actual*	2024 budget
Pledges	\$ 346,000	\$ 385,587	\$ 396,755
Plate / Holiday / Altar Guild	\$ 22,032	\$ 24,272	\$ 26,690
Pre-school	\$ 254,186	\$ 225,672	\$ 351,969
Building Use	\$ 15,000	\$ 15,625	\$ 14,665
Investment Income	\$ -	\$ 1	\$ -
Other	\$ 17,500	\$ 7,780	\$ 11,851
Transfers	\$ -	\$ 8,937	\$ -
<b>Total Revenue</b>	<b>\$ 654,717</b>	<b>\$ 667,874</b>	<b>\$ 801,930</b>

Expenses	2023 budget	2023 actual*	2024 budget
Parish Staff	\$ 280,449	\$ 329,795	\$ 327,061
Pre-school Staff	\$ 190,877	\$ 172,821	\$ 229,960
Travel, Professional, Cont. Ed.	\$ 5,925	\$ 4,830	\$ 11,050
Mission and Ministry	\$ 11,255	\$ 9,673	\$ 18,493
Office	\$ 24,997	\$ 26,799	\$ 26,302
Facilities	\$ 51,379	\$ 61,973	\$ 52,400
Insurance	\$ 15,000	\$ 10,995	\$ 11,951
Rectory	\$ 24,641	\$ 24,089	\$ 25,479
Pre-school Expenses	\$ 6,800	\$ 7,401	\$ 6,800
Diocese Fairshare	\$ 60,073	\$ 52,863	\$ 78,252
<b>Total Expense</b>	<b>\$ 671,397</b>	<b>\$ 701,238</b>	<b>\$ 788,288</b>

\* 2023 numbers are still preliminary

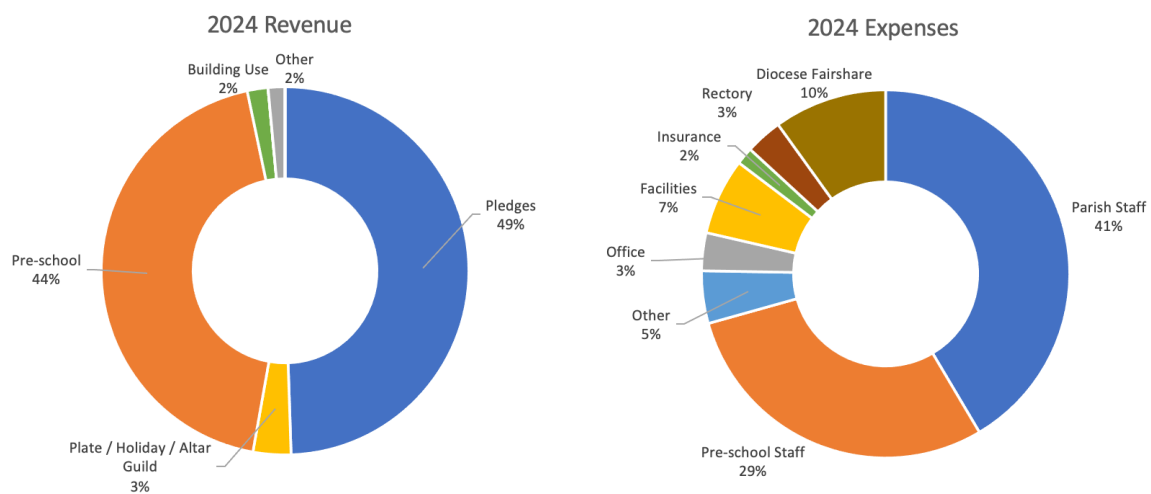


## 2024—Looking ahead

- St. Tim's financial situation is healthy and stable. The church has a generally balanced budget, adequate reserves, and only one debt (the mortgage on the rectory).
- There is much to be grateful and excited for in the 2024 budget:
  - Pledge revenue hit a record high.
  - Budget includes first-ever funding for "Community Need Fund."
  - The 2024 budget is a slight surplus budget (+2%).
- We have a major opportunity to expand our preschool this year (# of children served *and* hours of operation), which will support our mission by serving the community and generating additional revenue.

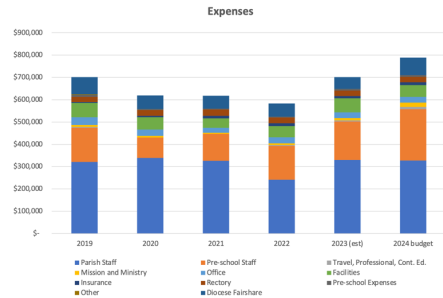
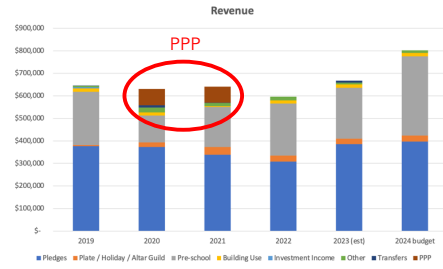
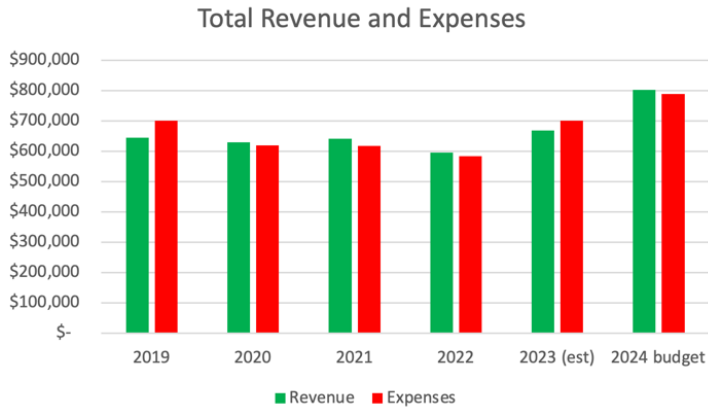


## 2024 budget breakdown: revenue and expenses





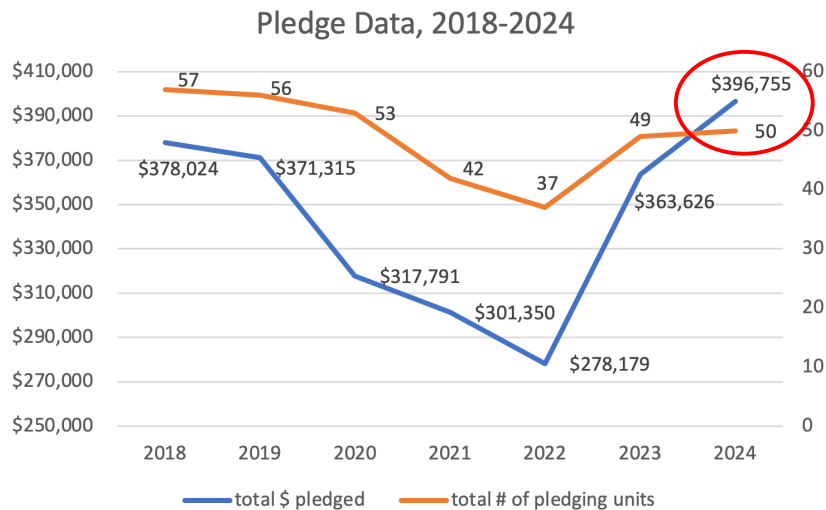
## Multi-year look back: budget has been fairly well balanced in recent years



\* 2023 numbers are still preliminary



## Pledge Update: Record Total





## 2024—How You Can Help

- Pledges represent almost half of our annual budget. Thank you to everyone who has already pledged! If you haven't yet pledged, you can still do so on Realm or by e-mailing Vance Wagner ([dvwagner@gmail.com](mailto:dvwagner@gmail.com)).
- Our other main source of revenue is the pre-school. The pre-school is always enrolling new students, and we are planning to expand our hours this fall. Spread the word to families with young children!
- We have space available to rent to non-profit organizations. If you know of any potentially interested organizations, refer them to Vance Wagner ([dvwagner@gmail.com](mailto:dvwagner@gmail.com)).

# ST. TIMOTHY'S PRESCHOOL

## ANNUAL REPORT



JANUARY 2024

### FEB. - JUN. 2023 SECOND HALF OF THE 2022-23 SCHOOL YEAR

Following last year's annual report for the Feb. 2023 meeting, I was preparing registration for the coming 2023-24 school year and making some updates and improvements to the preschool webpages (adding more buttons, links and info for prospective families). We also purchased two new TP dispensers for the preschool bathrooms, that are much easier for the children to use without assistance and help to cut down on wasted tissue.



At the end of January we also had a Parish Work Day on campus and some of the preschool parents (and a grandparent) joined in with church members to help install some new redwood planks in the preschool garden to make it more cozy. They also helped repaint the children's garden house!









In April 2023, after a long wait, the preschool HVAC installation was finally underway! Splits were installed in rooms 10, 9/8, 7 & 6 of the preschool wing and, when the project was complete, they all worked beautifully and allowed us to have climate control in the classrooms year round to keep teachers and students comfortable. Thanks so much to Dave Wilde for handling all the legwork around making this happen and to the Vestry Board for approving this project to move forward.

I had several meetings with Rev. Nikky during this time where we discussed fees for the coming school year (tuition, applications, registration, summer sessions). I also caught her up on past discussions about expanding preschool hours and the challenges involved in making that a future reality.

In May Rev. Nikky and I collaborated on updating preschool documents, such as the Parent Handbook, we discussed preschool upgrades, working on a financial aid option and how to do more community outreach for the school. We also had our annual fire inspection visit and passed with flying colors! I continued to tour prospective parents and received a lot of positive feedback regarding the preschool indoor/outdoor environments and the program.

## **END OF 2022-23 SCHOOL YEAR**

### **GRADUATION PARTY**

We all had a special treat in May when the nearby Fire Dept. visited the school with one of their engines. The children were over the moon and had such a wonderful time! They'd been looking forward to the visit for awhile and presented the team with cards and drawings they'd made. They were able to meet 4 different fire fighters, learn all about the parts of the engine, sit in the driver's seat and even got some hats and badges to take home. The fire fighters said St. Timothy's children were the smartest, most fire safety savvy preschoolers they'd ever met!

We finished out the official school year on Friday, June 2nd with our annual family celebration in Cuesta Park.

We gathered to celebrate the five preschool graduates who were moving on to new schools in September, presented Memory Books and certificates to the graduates and had some popsicles while enjoying each other's company in the park.

Peter joined us to play some songs for the children too. It was a lovely celebration and the families all seemed to have a wonderful time. A parent shared this photo of the teachers with some of the children.

We had two summer sessions that spanned two weeks each and ran from June 5-16 and June 20-30. They were well attended and we even had a graduate from a previous year, who was still age-eligible, join us so she could spend just one more summer at St. Tim's.



## 2023 SUMMER PROJECTS & PLANNING FOR THE NEW SCHOOL YEAR

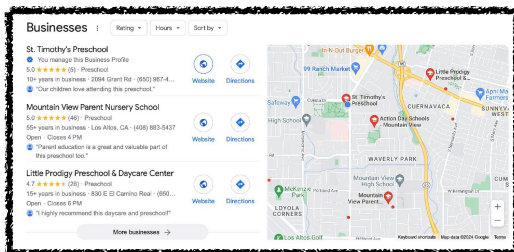
Over the summer a plan had been made to try to expand our hours until 5:30pm, offering a third option called Extended Day for the coming school year. This would be in addition to the Early Day (1pm pick up) and Full Day (3pm pick up) options, giving lots of versatility to prospective and returning families.

As we got closer to the new school year it became apparent that we did not have enough parent interest in the Extended Day option to make it happen by Sept., but we would be revisiting the idea later in the school year or for the following school year. We'd also been looking for a candidate to fill an Afternoon Director slot, someone who I could also train to take over for when I need to transition out of my position as director, but the candidates I interviewed were not a good fit or didn't pan out. On the positive side, my goat's health has not declined significantly which is allowing me to finish out the 2023-24 school year as director.



Bill Rankin and Dave Wilde began work on a project I've long envisioned for installing redwood planks along the long back wall of the preschool. They worked so hard on very hot days and did an amazing job! It is far more aesthetically pleasing and adds some much needed privacy to the children's outdoor play space.

Other summer projects were: having the old wall heaters removed and walls patched & painted, installing push bars on the play yard & garden gates (per the fire inspector's wishes), adding accessibility ramps at the school parking lots entrance and beginning the mandatory lead testing of the school water supply per AB 2370 (more on that later).



Over the summer Rev. Nikky and I looked into more ways to boost the preschool's online presence. We realized that both the preschool and church were not verified on Google maps and, after multiple attempts, I was able to get that taken care of for the preschool. Now we show up in a list of schools in the area when someone does a map search. I also created a NextDoor account for the preschool and am looking into how to best utilize that to our advantage.

### KICKING OFF THE 2023-24 SCHOOL YEAR:

I decided to organize a family visit day at the end of our August teacher prep week to give returning and new families a chance to meet and to help the children warm up for their transition into the new school year. We had a great turnout and lots of positive feedback about the event!



TEACHER STACEY

**START OF 2023-24 SCHOOL YEAR:**

We began the new school year with returning teachers Kalpana Shakya, Sumita Neogi and myself. Our teacher aide, Renée Turner, was scheduled to move to L.A., but it was delayed so she was able to return in her role and will be with us until the end of Jan. 2024.



TEACHER KALPANA



TEACHER SUMITA

We had eleven children enrolled for the first day of school and we added another new student in Oct 2023. Seven of those were returning children, five were new families, and eight are enrolled in the Full Day program that ends at 3pm.



TEACHER AIDE RENÉE

We are scheduled to have two siblings of former students enroll in 2024. One at the start of February and one in March.



Angela Landrigan and Diana Lee offered to return in their role as room parents for the school year and have continued to organize parent get-togethers, family outings, teacher appreciation and help us with school events. Angela has also taken the lead on creating St. Timothy's Preschool t-shirts both as a keepsake and a way to promote the school. We have such thoughtful and supportive families at St. Tim's!



We had our parent check-ins on Zoom at the end of the first month of school, which gave me a chance to chat with each family, answer any questions they had and share our observations of how their children were doing during the first weeks of school. It was much appreciated by all the parents.

As we often have families who arrive well after 8:30 am and pick up at various times, I was able to find a remote doorbell that was very easy to install by the gate (very affordable as well, at only \$30). It plugs into an outlet in the classroom and teachers are able to hear it ring even if they are outside in the play yard with the children. We are so happy to have this new addition!



During the first week of October we had our annual surprise Licensing visit. The school itself passed all requirements in terms of our files being up to date, proper documents posted, environment and safety. Unfortunately this year they folded the new AB 2370 Lead Testing requirements into this year's Licensing report, so we received a citation for this as we were still in the midst of correcting issues related to the testing. I let all the families know and we added a water cooler to the preschool (to be extra cautious) and Dave removed the drinking faucet from the bathroom sink.

We had our annual super fun Trick or Treat event on Oct. 31st and were happy that so many of our parents volunteered to dress up and hand out treats to the costumed children (we even had some older and younger siblings help out too). It was a very enjoyable event and, in addition to the children having a great time, it allowed some of the parents to get to know one another a bit more.

In November I encouraged the teachers to take advantage of a Bing School online learning opportunity entitled, "Embracing the Imagination: How Imagination is the Heart of Thinking". The preschool covered the registration fees for two of our teachers to attend and they received certificates as a result.

Also, many thanks for the new MacBook Air laptop. Bob and Chrissy Ulrey offered to help us purchase this at a discounted rate and we are very appreciative. I've been using my personal laptop since I took over as director and it was getting quite overcrowded and we want to have something set up, organized and ready for whoever takes over as director in the future.

Diana Colby, a beloved preschool volunteer who we hadn't seen since the dawn of Covid, reached out and we were able to coordinate a visit during November. She brought her amazing puppet collection and treated the children to several puppet plays. She even gifted the preschool some puppets and books! She'll be returning for another visit in January and we are all looking forward to it.

In December we had a delivery of wood chips for the preschool garden, as the supply we had was very thin and pvc pipes for our irrigation system were exposed. I'd attempted to do this on my own many months ago but had no idea of the volume of chips needed to cover the space and barely made a dent in it hauling bags in my car. Many thanks to Bill Shreve and Dave Wilde for making it happen.



The classroom was abuzz with excitement about the approach of our annual pre-break Holiday Sing-A-Long and party. The children worked on a sign to welcome the families, made decorations for our trees, painted photo frames (that we filled with their image) as a gift for their parents and practiced all their favorite holiday songs for the big day!

### DECEMBER HOLIDAY SING-A-LONG EVENT

We had a great turnout of parents, grandparents and siblings! The hot chocolate was flowing and the baked goods were aplenty. Peter led the sing-a-long with some rousing renditions of favorites like Jingle Bells, Rudolph the Red Nosed Reinder and My Favorite Things.

### SCHEDULE AND COST

We do not offer partial schedules.

All children are enrolled for the Early Day Program, Mon. - Fri.

The 2023-24 school year begins Tuesday Sept. 5, 2023:

**Early Day Program schedule:** M-F, 8:30 AM - 1:00 PM

Monthly tuition: \$1475

**Full Day Program schedule:** M-F, 8:30 AM - 3:00 PM

Monthly tuition: \$2132

**COMING SOON:**

**Extended Day Program schedule:** M-F, 8:30 AM - 5:30 PM

Monthly tuition: \$2952

*If you're interested in this option, please let us know!*

**2023-24 Application fee:** \$63 new enrollments/ \$58 returning students.

**2023-24 Registration fee:** \$231 new enrollments/ \$221 returning students.

**WE WILL BE ACCEPTING APPLICATIONS FOR THE 2024-25 SCHOOL YEAR STARTING MARCH 1, 2024**

[CONTACT US FOR A TOUR](#)

I'm currently prepping for the coming school year and have been doing a lot of tours for the past few months.

We plan to begin our new Extended Day program at the start of the 2024-25 school year and have had a good amount of interest in it this time.

I'm also interviewing for a new teacher as our teacher Aide, Renée, is getting ready to move to L.A. I found someone that both Rev. Nikky and I think will be a good fit, so I hope to be introducing her to everyone in the near future.

I'm looking forward to the many activities we have planned for the coming year and, as always, I'm extremely grateful to everyone in the church and preschool communities who help make this such a special place for children to grow and learn.

Thank you so much for your continued support,

Stacey Sullivan,  
Preschool Director



St. Timothy's Preschool